

NOTICE OF A MEETING OF THE
PUBLIC RELATIONS and COMMUNICATIONS COMMITTEE
OF THE VILLAGE OF VOLENTE, TEXAS
THURSDAY, FEBRUARY 26th, 2015 at 6:30 P.M.
City Hall, 16100 Wharf Cove, Volente, Texas.

Notice is hereby given that the Public Relations Committee of the Village of Volente will hold a meeting at 6:30 PM. Thursday, the 26th day of February, 2015 in the Council Chambers at City Hall, 16100 Wharf Cove, Volente, TX at which time the following items will be discussed, to wit:

1. Open Regular Meeting.
2. Call Roll.
3. Citizen Comments.
4. Approval of the February 4, 2015 meeting minutes
5. Communication Plan
 - a. Review or Approve Steps for Staff to Follow for Standing Meetings and Town Hall Meetings
 - b. Discussion on Standardizing the Process of Communication
 - c. Worksheet for Standing Committees and Council to Use for Requests of the Public Relations and Communications Committee
 - d. Discussion or Approval of a Set Meeting Time for the Public Relations and Communications Committee
6. Discussion of the Village's Sponsorship of Olive Fest
 - a. Getting local artists to participate
 - b. A booth for the Village
 - c. Other Activities for the Booth
7. Prioritized List for the Committee Including the Focus and Delegation of Tasks
8. Community Newsletter
 - a. Discussion and Approval of Content
 - b. Assignments of Responsibilities
9. Adjourn.

IT IS HEREBY CERTIFIED that the above Agenda was posted on the bulletin board at the Village Offices and the Volente Fire Department Bulletin Board on this 23rd day of February, 2015.

Julia Vicars, Acting City Secretary

The Village of Volente is committed to the compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. A quorum of the City Council, Board of Adjustments or Planning and Zoning Commission may be in attendance at this meeting however, no official action by the City Council, Board of Adjustments or Planning and Zoning Commission shall be taken.